

## Privacy Statement

(Information in accordance with Art. 13 of the GDPR)

We are delighted at your interest in our company, which has led you to make contact with us. In accordance with Art. 13 of the GDPR, we wish to inform you about the processing of your personal data arising out of your making contact with us.

### **The controller, within the meaning of data protection law, is**

Ervin Germany GmbH  
Rudower Chaussee 48  
12489 Berlin  
Germany

### **What personal data will we be processing and for what purpose?**

We will process the data you have relayed to us in conjunction with contacting us (email, business card, enquiry, telephone call). This is done in order to be able to, for example, initiate a business contact or transaction, satisfy your request for some information or, generally, to communicate with you. Data may also be stored and processed because it is required by law.

We also process the data relating to you that is necessary to conclude and execute a contract that has been made between us.

### **Legal basis**

The legal basis for processing your personal data for these proceedings is provided primarily by Art. 6(1)(f) of the GDPR (legitimate interest, e.g. in the sense of a desired initiation of a business contact or the satisfying of a desire for information) and Art. 6 (1)(b) of the GDPR (for the performance of a contract).

### **How long will data be stored?**

The data collected will be stored for as long as it is required, i.e. for as long as it is needed to fulfil the purpose for which it was collected. This means, in particular, that the personal data collected will be deleted once the contract has been completed, provided that there are no statutory or contractual retention period considerations that would prevent this. If, therefore, the data is no longer required for the purposes of communicating with you, providing you with information, maintaining a business relationship with you or because it is stipulated in law that your data is retained, the data will be deleted.

In particular, it will be deleted if





- the reasons stated above no longer apply and are unlikely to arise again,
- you assert your right to have your data deleted,
- the deletion of the data is required by law.

### **Disclosure to others**

The personal data collected as a result of the contact will not be relayed to third parties unless

- this is required by law,
- it is required to fulfil contractual obligations,
- it is required due to the legitimate interest of a third party,
- you have agreed to it by giving consent to a form of disclosure.

### **As a result of the above measures, the following might be recipients:**

- processors that we have commissioned,
- public authorities,
- public organization,
- customers and partners.

The relaying of data to a state that is not part of the European Economic Area will only take place if it can demonstrate an appropriate level of data protection, which is confirmed by the EU Commission; further, that it has provided appropriate data protection guarantees; that this is required to meet employment contract obligations; or if you have given your consent for this to happen. If a processor is commissioned to execute a contract, we will conclude a contract with that third party for contract processing within the meaning of Art. 28 of the GDPR and obtain your express consent to this in advance.

### **Where will the data be processed?**

The personal data will be processed in our internal systems, by contract processors with whom we have contracts and in data centres in the Federal Republic of Germany.

### **How will the data be safeguarded?**

We are obliged to carry out data backups regularly and to the required extent. We must also comply with the technical and organisational stipulations of Art. 32 of the GDPR, in particular, we must protect the systems to which we control access against them becoming known to, or being recorded or modified by, unauthorised employees or other third parties, or against any other unauthorised access or attack, no matter what form this takes. To do this, we deploy appropriate measures using the latest in proven technology, in particular to safeguard against viruses and other malicious software or program routines; and additionally, measures to protect our facilities, in particular to guard against break-in.



## What are your rights as a data subject?

- You have the right to be informed about the processing of your personal data (Art. 15 of the GDPR). We ask for your understanding, in the case of a request for disclosure that is not made in writing, that we may then ask for evidence that you are who you say you are.
- You have the right to the rectification or erasure of your data; or to restrict processing, provided you are legally entitled to do so (Art. 16, 17, 18 of the GDPR).
- You have the right to object to the processing, provided you are legally entitled to do so (Art. 21 of the GDPR).
- You have the right to data portability, provided you are legally entitled to do so (Art. 20 of the GDPR).
- You have the right to complain. This gives you the possibility to lodge a complaint with the supervisory authority responsible for your case (the national data protection supervisor) if you are of the opinion that we are not processing your personal data correctly (Art. 77 of the GDPR).
- If the personal data has been collected because you gave your consent to this, you have the right to revoke this consent at any time, without any requirement to give reasons (Art. 7(3) of the GDPR).

## How to contact our data protection officer

We have a named data protection officer in our organisation. You can contact the officer in the following ways:

Ervin Germany GmbH  
Rudower Chaussee 48  
12489 Berlin  
[privacy@ervin.eu](mailto:privacy@ervin.eu)